



**Peace Corps Benin
JOB ANNOUNCEMENT**

OPEN TO: All interested candidates

POSITION: Drivers (02)
01 PSC Full time Driver (Chauffeur à Plein temps)
01 Service Contractor (Chauffeur Occasionnel)

OPENING DATE: April 29, 2015 @ 07:30 AM

CLOSING DATE: May 13, 2015 @ 05:30 PM

WORK HOURS: Full Time : 48 hours/week

NOTE: ALL QUALIFIED ORDINARILY RESIDENT APPLICANTS MUST BE RESIDING IN COUNTRY AND ABLE TO QUALIFY FOR A BENINESE WORK PERMIT.

The United States Peace Corps Benin is seeking an individual for employment in country for the position of **PEACE CORPS DRIVER** in the PC General Services Section.

BASIC FUNCTION OF POSITION

The incumbent operates Peace Corps vehicles (sedans, and sport utility vehicles, vans and trucks) to transport passengers and cargo, including but not limited to: delivery of correspondence, transport of personnel for official business transport, and transport of small quantities of freight.

Complete position description listing all duties and responsibilities is available at <http://goo.gl/UYolz6> and also at the Peace Corps Office upon request.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criteria detailed below with specific and comprehensive information supporting each item.

- a) Education: Completion of Secondary education (at least BEPC)
- b) Prior Work Experience: Must have at least 8 years of driving experience, to include at least 24 months of professional experience in driving passengers (i.e. experience as a private driver, public transportation operator or taxi driver).
Must have a good knowledge in auto mechanics (diagnosis, vehicles maintenance and repairs).
Must well know Benin localities/villages and sub-regions' capitals.

- c) Language Proficiency: Level II English (limited) speaking capability and Level III French (good working knowledge) speaking capability.
- d) Job Knowledge: Must possess knowledge of the proper operation of basic maintenance of motor pool vehicles. Must be knowledgeable about local traffic laws and traffic patterns. Must be familiar with the layout of Cotonou including major roads and the location of various government buildings, commercial sites, hotels, banks, hospitals and other diplomatic missions.
- e) Skills and Abilities: Must have categories B, C1 and D valid local driver licenses.

TO APPLY:

Please note that paper applications mailed to the Peace Corps Benin will be accepted for this vacancy announcement.

Interested candidates for this position must submit the following or HR cannot consider the application:

- A. Cover letter.
- B. A current resume or curriculum vitae
- F. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned, copies of driver licenses) that addresses the qualification requirements of the position as listed above.

SUBMIT APPLICATION TO (in a sealed envelope)

Director of Management and Operations

Peace Corps Benin

01 B.P. 971, Cotonou

Telephone: +229 21 31 55 75

Fax: +229 21 31 01 92

E-mail: Job@bj.peacecorps.gov

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